

DESIGN REVIEW COMMITTEE
IMPROVEMENT REQUEST FORM

FOR DRC USE ONLY

Date rec'd. _____

Ventana, Lot ____ Blk ____

Name: _____

Address: _____

Home phone: _____ Work phone: _____ Email: _____

My request involves the following type of improvement(s):

- New Home Construction*** Landscaping Deck/Patio Slab Roofing Basketball Hoop Painting
 Driveway/Walk Addition Patio Cover Room Addition Fencing Play Equipment Air Conditioner
 Satellite Dish Ancillary Unit Storage Shed Detached Garage Other _____

Describe Improvements:

Attachment (s):

Planned Completion Date: _____

I understand that I must receive approval of the Design Review Committee in order to proceed.
I understand that DRC approval does not constitute approval of any local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval.

***** If new construction:** Owner/builder acknowledges he/she will: a) properly secure construction-related trash, ensuring no materials or debris are placed on other lots, and b) remove trash from the site weekly. Failure to adhere to these conditions will result in the issuance of fines in accordance with the HOA's covenant enforcement policy.

Date: _____ Homeowner/Builder Signature: _____

DRC Action:

- Approved as submitted
 Approved subject to the following conditions*:

 Disapproved for the following reasons*:

Completion required by: _____

DRC Member Signature: _____ Date: _____

DRC Member Signature: _____ Date: _____

DRC Member Signature: _____ Date: _____

Teleos Management Group, 6833 S. Dayton St. #163, Greenwood Village, CO 80112

Email to Lynn@Teleos-Services.com

Hand deliver to Roger Fonda, 1700 Fortino Blvd., Pueblo, CO 81008

**VENTANA HOME OWNERS ASSOCIATION
DESIGN REVIEW COMMITTEE
PLAN REVIEW SUMMARY**

Date plans recv'd _____
Date reviewed _____
Date of plans _____
Revision # _____
Date Returned _____

Applicant: _____

Address: _____ Lot # _____ Block # _____

Architect: _____

DRC Action: Approved as submitted Approved subject to the following conditions*: Disapproved for reasons*:

Site plan

Front Elevation

Rear Elevation

Left Elevation

Right Elevation

Windows

Others

Colors

Roof

Stucco

Stone/brick

Trim

DRC Member Signature: _____ Date: _____

DRC Member Signature: _____ Date: _____

DRC Member Signature: _____ Date: _____

* Additional comments may be noted on attachment if necessary

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