

# VENTANA

Dear Property Owner,

Enclosed are your coupons for 2022. The regular quarterly assessment amounts remain the same with no special assessment imposed.

As a reminder, all HOA assessments are due on the 1<sup>st</sup> of the month of the quarter, as indicated on your coupons. If not paid on or before 10 days after the first month of the quarter (due date), the assessment shall be delinquent, will incur a late charge of \$20 and bear interest after the due date of that assessment at a rate of 12% per annum until paid in full. Address payments to **Ventana Homeowners Association, 6833 S. Dayton St. #163, Greenwood Village, CO 80112**. Include your property address with any form of payment. If paying through your personal online banking method, you may set us up as a bill pay using the above information. Your address can be your account number.

**\*\*Statements will only be sent if the account is delinquent.\*\***

Please visit the website ([www.ventanapueblohoa.com](http://www.ventanapueblohoa.com)) for important HOA information including Governing Documents, special forms, meeting schedules and your payment coupons. **Coupons are mailed out in December of each year; if you did not receive or moved in after November 2021, please download the coupons from the Association's website, <https://www.ventanapueblohoa.com>.**

**Online Payments:** Please consider activating HOA account access on the Online Portal. You can make payments online by check (no fee) or credit/debit card (small convenience fee charged by AppFolio) and set up automatic/recurring payments. Once we have your email address and trigger the portal link, you'll receive an email with instructions on activation via <https://teleosllc.appfolio.com/connect>.

The Management Company is required by State law (CCIOA) to provide the HOA with the following Association Disclosure of Information which will be available on the website within 90 days after the end of the fiscal year: A list of association insurance policies, association By-Laws, Articles, Rules and Regulation, Minutes of executive board and member meetings for the previous fiscal year, and association-adopted responsible governance policies.

If you have any questions or concerns, don't hesitate to contact our office.

**General Questions:**

**Lynn Calkins, Community Manager**

Phone: 720-498-6771

Email: [Lynn@teleos-services.com](mailto:Lynn@teleos-services.com)

**Billing Questions:**

**Kelly Connolly, Billing Specialist**

Phone: 720-428-0342

Email: [Kelly@teleos-services.com](mailto:Kelly@teleos-services.com)

Regards,

Teleos Management Group

Angela Elliott, Association Manager

Email: [angela@teleos-services.com](mailto:angela@teleos-services.com)